

**LUPUS CANADA**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED SEPTEMBER 30, 2018**

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**FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2018**

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## INDEPENDENT AUDITORS' REPORT

### **To the Members of: Lupus Canada**

We have audited the accompanying financial statements of Lupus Canada, which comprise the statement of financial position as at September 30, 2018, and the statements of operations, changes in net assets, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### **Basis for Qualified Opinion**

As is the case with many charitable organizations, Lupus Canada derives a portion of its revenue from the general public in the form of donations and fundraising which are not susceptible to complete audit verification. Accordingly, our verification of this revenue was limited to accounting for the amounts recorded in the records of the organization, and we were not able to determine whether any adjustments might be necessary to donations and fundraising revenue, excess of revenues over expenses, assets and unrestricted net assets.

## INDEPENDENT AUDITORS' REPORT

(Continued)

### Qualified Opinion

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Lupus Canada as at September 30, 2018, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

*Hurren, Sinclair, MacIntyre LLP*

Chartered Professional Accountants  
**Licensed Public Accountants**

Ajax, Ontario  
**January 9, 2019**

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**LUPUS CANADA****STATEMENT OF OPERATIONS****FOR THE YEAR ENDED SEPTEMBER 30, 2018**

	<u>2018</u>	<u>2017</u>
<b>Revenue</b>		
Lupus Scholarship Fund (Note 5)	\$ 10,000	\$ 10,000
Grant revenue	3,719	5,151
Division revenue	-	605
Investment and other income	1,331	604
	<u>15,050</u>	<u>16,360</u>
<b>Donations and fundraising</b>		
Direct mail campaigns (Note 4)	126,425	87,824
Individual and corporations	200,108	181,308
Memorials	43,470	12,975
Bequests	11,462	44,061
	<u>381,465</u>	<u>326,168</u>
	<u>396,515</u>	<u>342,528</u>
<b>Operating expenses</b>		
General and infrastructure	242,321	171,569
Research	104,651	99,372
Public awareness	51,371	66,941
Volunteer management	22,748	28,612
Advocacy	18,849	20,467
	<u>439,940</u>	<u>386,961</u>
<b>Excess of expenses over revenue from operations</b>	(43,425)	(44,433)
Interest income	4,589	4,164
<b>EXCESS OF EXPENSES OVER REVENUE</b>	<u>\$ (38,836)</u>	<u>\$ (40,269)</u>

The accompanying notes are an integral part of the financial statements.

**LUPUS CANADA**

**STATEMENT OF CHANGES IN NET ASSETS**

**FOR THE YEAR ENDED SEPTEMBER 30, 2018**

	Invested in Capital Assets (Note 2)	Internally Restricted (Note 5)	Unrestricted	2018 Total	2017 Total
<b>Balance, beginning of year</b>	\$ 680	\$ 85,000	\$ 130,250	\$ 215,930	\$ 266,199
Excess of expenses over revenue	(204)	-	(38,632)	(38,836)	(40,269)
Contributions received	-	75	-	75	-
Lupus Scholarship Fund bursary	-	(10,000)	-	(10,000)	(10,000)
<b>Balance, end of year</b>	<b>\$ 476</b>	<b>\$ 75,075</b>	<b>\$ 91,618</b>	<b>\$ 167,169</b>	<b>\$ 215,930</b>

The accompanying notes are an integral part of the financial statements.

**LUPUS CANADA**

**STATEMENT OF FINANCIAL POSITION**

**AS AT SEPTEMBER 30, 2018**

	<u>2018</u>	<u>2017</u>
<b>ASSETS</b>		
<b>Current</b>		
Cash and cash equivalents	\$ 443,900	\$ 520,744
Accounts receivable	5,763	11,507
Sundry assets	20,109	31,095
	<u>469,772</u>	<u>563,346</u>
<b>Long term</b>		
Capital assets (Note 2)	475	680
	<u>\$ 470,247</u>	<u>\$ 564,026</u>
 <b>LIABILITIES</b>		
<b>Current</b>		
Accounts payable and accrued liabilities	\$ 21,298	\$ 38,047
<b>Long term</b>		
Deferred contributions (Note 3)	281,780	310,049
	<u>303,078</u>	<u>348,096</u>
 <b>NET ASSETS</b>		
Unrestricted net assets	92,094	130,250
Net assets invested in capital assets (Note 2)	-	680
Net assets internally restricted (Note 5)	75,075	85,000
	<u>167,169</u>	<u>215,930</u>
	<u>\$ 470,247</u>	<u>\$ 564,026</u>

The accompanying notes are an integral part of the financial statements.

**LUPUS CANADA**

**STATEMENT OF CASH FLOWS**

**FOR THE YEAR ENDED SEPTEMBER 30, 2018**

	<u>2018</u>	<u>2017</u>
<b>Cash provided by (used in):</b>		
<b>Operating activities:</b>		
Excess of expenses over revenue	\$ (38,836)	\$ (40,269)
Items not affecting cash:		
Amortization	204	291
	<u>(38,632)</u>	<u>(39,978)</u>
Net change in non-cash working capital balances related to operations:		
(Increase) decrease in accounts receivable	5,744	1,046
(Increase) decrease in sundry assets	10,986	(17,587)
Increase (decrease) in accounts payable and accrued liabilities	(16,748)	4,105
Increase (decrease) in deferred contributions received	(28,269)	(70,523)
Lupus Scholarship Fund bursary	(9,925)	(10,000)
	<u>(76,844)</u>	<u>(132,937)</u>
Cash and cash equivalents, beginning of year	<u>520,744</u>	<u>653,681</u>
<b>Cash and cash equivalents, end of year</b>	<u><u>\$ 443,900</u></u>	<u><u>\$ 520,744</u></u>
<b>Cash and cash equivalents are comprised of:</b>		
Bank deposits	\$ 128,900	\$ 70,744
Term deposits	315,000	450,000
	<u><u>\$ 443,900</u></u>	<u><u>\$ 520,744</u></u>

The accompanying notes are an integral part of the financial statements.

# **LUPUS CANADA**

## **NOTES TO FINANCIAL STATEMENTS**

**SEPTEMBER 30, 2018**

### **Nature of operations**

Lupus Canada is a non-profit organization which was incorporated under the Canada Corporations Act and continued under the Canada Not-for-Profit Corporations Act on April 28, 2014. It is a registered charity exempt from taxes under Section 149(1)(f) of the Income Tax Act (Canada).

The purpose of Lupus Canada is to improve the lives of people affected by lupus through research, public awareness, advocacy and education.

### **1. Significant accounting policies**

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

#### **a) Revenue recognition**

Lupus Canada follows the deferral method of accounting for contributions. Externally restricted contributions are recognized as revenue in the period in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

#### **b) Cash and cash equivalents**

Cash and cash equivalents include cash on hand, balances with banks and short term deposits with original maturities of a year. Bank borrowings are considered to be financing activities.

#### **c) Capital assets**

Capital assets are recorded at cost less amortization. The organization provides for amortization using the following methods at rates designed to amortize the cost of the capital assets over their estimated useful lives. The annual amortization rates and methods are as follows:

Computer equipment	30% declining balance
Equipment	30% declining balance

The organization reviews for impairment of capital assets whenever events or change in circumstances indicate that the carrying value may not be recoverable. If the total of the estimated undiscounted future cash flows is less than the carrying value of the assets, an impairment loss is recognized during the year the impairment occurs.

#### **d) Contributed materials and services**

The organization has chosen to disclose the nature and amount, where applicable, of contributed materials and services but not to record the value in the financial statements. The organization receives volunteer services throughout the year, the value of which is not determinable.

## LUPUS CANADA

### NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2018

#### 1. Significant accounting policies (continued)

e) Use of estimates

In preparing the organization's financial statements, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, revenues and expenses. These estimates are periodically reviewed and, accordingly, adjustments made to these estimates are taken into operations in the year in which it is determined. These estimates are subject to measurement uncertainty, and actual results could differ from those estimates. Estimates are used when accounting for certain items, such as useful lives of capital assets, allowance for doubtful accounts, and accruals.

f) Financial instruments

The organization's portfolio investments are initially recognized and subsequently measured at fair value without adjustments for transaction costs that would be incurred on disposals. Changes in fair value are recognized in the period of change. Transaction costs associated with the acquisition of these investments are recognized in the period incurred. Portfolio investments consist of publicly traded securities.

All other financial instruments, being cash and cash equivalents, accounts receivable, and accounts payable and accrued liabilities are initially recorded at fair value and subsequently measured at amortized cost.

#### 2. Capital assets

	Cost	Accumulated Amortization	2018 Net	2017 Net
Computer equipment	\$ 27,108	\$ 26,706	\$ 402	\$ 575
Equipment	11,660	11,587	73	105
	<u>\$ 38,768</u>	<u>\$ 38,293</u>	<u>\$ 475</u>	<u>\$ 680</u>

The amortization expense for the year is \$204 (2017 - \$291).

## LUPUS CANADA

### NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2018

#### 3. Deferred contributions

Deferred contributions represent funds received which are externally restricted for expenses of subsequent fiscal years.

	<u>2018</u>	<u>2017</u>
Beginning balance	\$ 310,049	\$ 380,572
Add: contributions received during the year	59,231	11,101
Less: contributions recognized during the year	<u>(87,500)</u>	<u>(81,624)</u>
	<u>\$ 281,780</u>	<u>\$ 310,049</u>

Deferred contributions balance consists of the following amounts:

Research	\$ 278,421	\$ 306,690
Fact booklet - Trillium grant	<u>3,359</u>	<u>3,359</u>
	<u>\$ 281,780</u>	<u>\$ 310,049</u>

#### 4. Fundraising activities

Lupus Canada reports the gross and net contributions of its direct mail campaigns, as follows:

	<u>2018</u>	<u>2017</u>
Direct mail revenues	\$ 126,425	\$ 87,824
Direct mail costs	<u>(119,581)</u>	<u>(53,771)</u>
	<u>\$ 6,844</u>	<u>\$ 34,053</u>

Direct mail costs are included in General and infrastructure on the Statement of Operations.

#### 5. Net assets internally restricted

	<u>2018</u>	<u>2017</u>
Operating Fund Reserve	\$ 75,000	\$ 75,000
Lupus Canada Scholarship Fund	<u>75</u>	<u>10,000</u>
	<u>\$ 75,075</u>	<u>\$ 85,000</u>

The Operating Fund Reserve is an internally restricted account designed to harbour in reserve approximately six months of the annual operating budget (nondiscretionary items) for future operations. The Board set the Reserve at \$75,000 as of September 30, 2015. Any changes to the fund require Board approval.

## LUPUS CANADA

### NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2018

#### 5. Net assets internally restricted (continued)

During 2018, a contribution was received in the amount of \$75 to the Lupus Canada Scholarship Fund.

During the year, \$10,000 was allocated from the Lupus Canada Scholarship Fund to general revenues and disbursed to scholarship candidates.

#### 6. Commitments

The organization is obligated to pay the following minimum lease payments for its premises.

2019	\$	8,574
2020		8,877
2021		<u>6,829</u>
	\$	<u><u>24,280</u></u>

The organization is obligated to pay the following for its donor database software.

2019	\$	13,740
2020		<u>9,160</u>
	\$	<u><u>22,900</u></u>

#### 7. Financial instruments

##### Risks and concentrations

The organization is exposed to various risks through its financial instruments, without being exposed to concentrations of risk. The following analysis provides a description of the organization's risk exposure at September 30, 2018. There are no material differences in risks versus those of the previous year.

##### Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The organization is exposed to this risk mainly in respect of its accounts payable and accrued liabilities.

##### Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The organization is exposed to credit risk from its members and contributors. However, the organization has a significant number of members and contributors which minimizes concentration of credit risk.

It is management's opinion that the organization is not exposed to any other significant risks arising from their financial instruments.